

# Hours to Minutes: How RFID Transforms Record Management at Womble Bond Dickinson

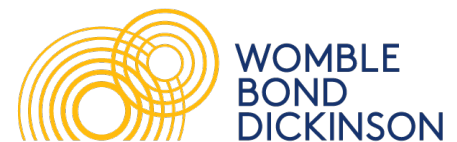
Efficient document management is crucial for law firms to thrive. With 24 offices across the US, a leading law firm, Womble Bond Dickinson, faced the challenge of tracking, securing, and reducing human error for files that frequently changed hands and locations. They sought to revolutionize their approach by embracing the ViziTrace RFID solution from DecisionPoint. By addressing challenges such as lost files, time-consuming retrieval, and human error, they became a success story in operational efficiency.

*"I love that everything is online and connected. If one of the 93 readers or antennas, across our 24 offices, goes down, I get an alert, telling me it was disconnected. Having live insight into the status of everything in our system has been vital for us."*

– Brent Meadows, Director of Record Services, Womble Bond Dickinson

## Building a Case for RFID

Executives and office staff waste hundreds of hours each year searching for lost or misfiled documents, costing labor expenses and leading to dissatisfied clients and customers. When paper-based documents travel between office locations or points of task, this increases the chances that they will be misplaced and creates a risk to the security of potentially sensitive information.



## Benefits of RFID for Paper Documents

### *Comprehensive File Tracking*

Ensuring accurate file tracking across 24 locations and numerous individuals involved in handling them.

### *Eliminating Lost Files*

Preventing potential damage to reputation and case outcomes caused by the inability to locate files.

### *100% File Security Assurance*

Establishing systems that mitigate the risk of human error and ensure client file security.



## A Win for Womble Bond Dickinson

In a notable success story, Womble Bond Dickinson faced the challenge of a file being taken off site without proper documentation. Despite the system indicating the file's on-site presence, it had been transported to a warehouse along with other boxes.

Utilizing ViziTrace and Zebra FX7500 ceiling readers, Womble Bond Dickinson accessed the file's last known location. They identified the overlooked boxes sent offsite that day, deducing that the file must be within them.

RFID technology's precise tracking capabilities allowed the firm to deduce the file's location, saving valuable time and resources, while avoiding a futile search. This success story highlights the significant value of RFID tracking, exemplified through the implementation of ViziTrace and Zebra FX7500 ceiling readers.

*"We highly recommend these solutions to other law firms. Despite the initial investment, the benefits are worth it. Clients value the assurance of secure and well-tracked files. Implementing RFID with ViziTrace and Zebra has noticeably improved our efficiency, transforming hours of searching for a missing file into minutes."*



## ViziTrace Software Enables Real-Time Visibility

Implementation of the ViziTrace software, along with Zebra hardware, was critical in the continued growth of the firm. ViziTrace Mobile connects to the ViziTrace Enterprise server for asset management. It offers asset lookup, inventorying, Geiger find, status management, movement, validation, and more.

Setup, updates, and log file uploads are server-based, ensuring easy application management and support. The ViziTrace dashboard provides real-time tracking and alerts, ensuring files stay within reach.

*"The mobile scanner's find feature is fantastic! It has an audible tone that sounds, and the tone quickens in pace and grows louder as you get closer to the document you are trying to locate. It's similar in function to a Geiger counter or metal detector."*

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